



Creative Upcycle
 1660-C Contra Costa Blvd.
 Pleasant Hill, CA 94523
 (925) 324-6156 www.creativeupcycle.org

VOLUNTEER AGREEMENT

This shall serve as the agreement between Creative Upcycle Thrift, LLC and

_____ (Volunteer)

The Volunteer acknowledges that the opportunity to work within our non-profit organization has no compensation and Creative Upcycle is NOT providing any worker's compensation as an employer. The Volunteer must advise a supervisor if the tasks requested of them are outside of their abilities.

EXPECTED TASKS

Routine tasks will include lifting, standing, sorting and merchandising a variety of materials. Work schedules will be based on each person's ability and availability for a three-hour period each day.

Accommodations will be made as needed. However, the expectation is that you can complete some or all of these tasks as requested:

Customer Service – Working directly with customers, completing transactions (cashier) and answering their needs and the phone.

Merchandising – Receiving and sorting donated items, pricing and/or packaging items, stocking items in appropriate locations for sale.

Cleaning – Keeping the store areas clean, safe and organized.

AVAILABILITY

Work shifts will generally be three hours each. Please share your availability below.

Example: Afternoons or Anytime or 9am-noon on Tues. & Thurs.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
_____	_____	_____	_____	_____	_____	_____

Are you available on the same day or with short notice? Yes No

CONTACT INFORMATION

_____	_____	_____
Email Address	Text / Mobile Phone	Alternate Number

Please complete the Back Page

EMERGENCY CONTACT INFORMATION

First Person To Call Phone Number Alternate Information

Second Person To Call Phone Number Alternate Information

GUIDELINES / RULES

- Retail Casual Dress – no flamboyant or personal bias slogans or tee-shirts
- Close toed shoes
- No Smoking – 20 feet from entrances
- No Drugs / Intoxication / Medication issues
- No Altercations / Offensive Dialogue [vulgar language] with guests and volunteers
- No weapons including knives or personal protective items

Please share your strengths and skills : [i.e.: Director of Marketing for Apple, 25 yrs.]

Please share any of your limitations, needs or concerns :
[i.e.: Prefer to sit, not stand. Cannot lift over 20 lbs.]

Volunteer agrees to hold harmless Creative Upcycle Thrift, LLC against any claims for injury, financial loss or distress. By accepting the opportunity to volunteer, the volunteer acknowledges this is not employment or paid position.

Volunteer

Approved By :

Printed Name

Printed Name

Date : _____

Date : _____